5200

Administrative Regulation

Student Health Services

Student health services shall comply with all applicable federal, state, local and district codes and regulations. Programs and activities provided by the Health Center are the responsibility of the Associate Dean, Health Services; consulting Medical Director; and Health Center Staff with input from the students, faculty, staff and the community. During hours of Health Center operation, the Registered Nurse will make decisions regarding services provided. Care may be provided by health center staff or via referral to an outside agent/agency.

- The Health Center staff will
 - A. Provide full services to:
 - Students enrolled in credit classes for the term in which the service is provided
 - 2) Students auditing credit classes for the term in which the service is provided
 - 3) Minors enrolled in credit classes shall have parental consent for all but
 - (a) Life preserving care.
 - (b) Questions related to
 - (i) Pregnancy
 - (ii) Sexually transmitted diseases
 - (iii) Sexual health care
 - B. Provided limited services to:
 - 1) Non-credit students are eligible for
 - (a) Emergency services and
 - (b) Fee for services care (e.g., flu shot)
 - 2) Faculty and staff are eligible for:
 - (a) Emergency services
 - (b) Fee-for-services (e.g., flu shot)
 - (c) Blood Pressure
 - (d) Employee assistance services (EAP)
 - 3) Campus visitors are eligible for Emergency services.
- II. Services Provided for Students by the Health Center include, but are not limited to:
 - A. Clinical Care Services
 - 1) Assessment
 - 2) Intervention
 - 3) Referral for health services
 - 4) First aid and basic emergency care
 - 5) Health appraisal

- 6) Communicable disease control in accordance with Title 17; Section 2500
 - (a) Health Center staff comply with the standards of the
 - (i) Los Angeles County Department of Health and
 - (ii) Centers for Disease Control and Prevention for public health, selected immunizations, and communicable disease control.
 - (iii) Glendale Health Department for control of communicable diseases, including but not limited to tuberculosis and meningitis.
- B. Mental Health Services
 - 1) Crisis management
 - 2) Short term psychological counseling
 - 3) Alcohol/drug counseling
 - 4) Eating disorder counseling
 - 5) Stress management
 - 6) Suicide prevention
 - 7) Sexual harassment/assault recovery counseling program
 - 8) Mental health assessment
 - 9) Blocks to student success
- C. Special Services
 - 1) Health education and promotion
 - 2) Prevention education
 - 3) Research
 - 4) Student insurance information
 - (a) Student Accident Insurance
 - (b) Foreign Student Insurance
 - 5) Environmental health and safety prevention programs
 - 6) Dietary Counseling
 - 7) Coordination of Campus-wide Automatic External Defibrillator (AED) program
- D. Support Services
 - Maintenance of health records in a confidential and ethical manner
 - 2) Referrals for
 - (a) Laboratory services
 - (b) Radiology services.
 - (c) Medical care
 - (d) Dental care
 - (e) Psychological services
 - (f) Community services
 - (g) Testing/treatment for sexually transmitted diseases
 - (h) Eldercare resources

- (i) Other resources as needed
- E. Ethical and professional relationships
 - 1) Confidentiality
 - (a) Information regarding care and treatment
 - (b) Health record
 - 2) Health information
 - 3) Patient rights and responsibilities
 - 4) Privacy
 - 5) Informed consent
 - 6) Information on mandated reporting

III. Personnel providing Services to Students

- A. The personnel employed in health services shall meet minimum qualifications for health services professionals and support staff as defined by the California State licensing boards and local district policy.
- B. Provisions shall be made for improving the professional competence, skill, and the quality of performance of the health care practitioners and other personnel employed in health services.
- C. Health services staff shall actively participate with the college in developing institutional policies and practices that have direct impact on the health and safety of the campus.
- IV. Health Center Facilities and Environment
 - A. Health Center facilities and environment shall be a functionally safe and sanitary environment for patients, personnel, and visitors appropriate to its defined scope of services while complying with all applicable federal, state, and local codes and regulations.
 - B. The college, inclusive of the Health Center, shall arrange for the necessary personnel, equipment, space, and supplies to meet the delivery of health care needs of the students and the scope of services offered.
 - C. Health Center staff will be responsible for submitting accident reports, as appropriate, for injuries treated in the Health Center.
 - D. Health Center staff will report campus-wide environmental conditions that may be dangerous to the Director of Facilities.
 - E. Universal Precautions will be followed at all times.

V. Evaluation

- A. Health Services shall be evaluated through the assessment of
 - 1) Quality of care standards
 - 2) Customer satisfaction with services and facilities
 - 3) Student Learning Outcomes
- B. The health center staff shall establish and implement an active, organized health service program review based on quality assurance processes.
- VI. Financial and Budget

- A. A health fee for services will be established by the Board of Trustees in accordance with Title V.
- B. All full- and part-time credit and auditing students are eligible for services in accordance with the provisions of the California Education Code Statutes 72244 & 72246.
- C. Specialized services designed to meet the health care needs of select student groups may be provided by health services when augmented by additional fees and/or special funding.
- D. Authorized expenditures shall be linked to direct services to students.
- E. Students exempted from the payment of health fees are those:
 - who depend exclusively on prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization,
 - 2) who are attending classes under an approved apprenticeship training program.
- F. Students who are not enrolled in a credit program pay no health fee and are not eligible for health services except first aid.

VII. Insurance

- A. All international students wishing to enroll in the college on an F-1 Visa are required to provide evidence of additional health insurance coverage. The college may assist the student in securing this required policy.
- B. Glendale Community College provides a secondary insurance for injuries caused by accidents occurring during regularly scheduled classes or school related activities.

References

- American College Health Association Recommended Standards for a College Health Program: 199l (5th Edition).
- Education Code: Sections 76355, 76400, 76401, 76403, 76210, 76407,
- 76408, 76450, 87356
- Health and Safety Code: Sections 1206, 1795, 1797, 5193, 117600,
- 123100, 123110, 123115
- Family Code: Sections 6924, 6925, 6927, 6928, 6929
- Welfare and Institution Code: Section 15630
- Penal Code: Sections 11160, 11164, 11166, 11174.4
 Business and Professional Code: Chapter 6 and 1
 California Administrative Code: Title 5, 9,16,17,22,
- Federal Health Insurance Portability and Accountability Act of 1966 (HIPAA)

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